

Holly H Jaynes, Chancery Court Clerk and Master

Douglas T. Jenkins, Chancellor.

Local Rules of Court may be found here: [Local Rules](#)

Download Chancery Court Fees Here: [Chancery Court Filing Fees](#)

Chancery Court Sales: None Currently

Current Delinquent Tax Sale Info: [Download](#)

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The Chancery Court is a Trial Court of general original jurisdiction of all cases of an equitable nature, where the debt or demand exceeds fifty dollars; and every matter of equitable cognizance above said amount is presumed to be within its inherent jurisdiction as a Court of Equity. Established by the Constitution of the State of Tennessee, the Chancery Court has original jurisdiction as a Court of Equity.

Established by the Constitution of the State of Tennessee, the Chancery Court has original jurisdiction over certain other matters, as assigned to it by the legislature, some of them exclusively, others concurrently with the Circuit Court. The Chancery Court collects and distributes child support, collects delinquent property taxes for the county and city, probates estates and administers conservatorships and investment of litigant funds paid into the court's registry. The Clerk and Master is the principal administrative aide to the Chancery Court, docket maintenance, revenue management, maintenance of court minutes, official communication, and various other court-associated duties. The Clerk and Master is appointed by the Chancellor for

a six-year term pursuant to the State Constitution.

The Clerk and Master files civil matters in Chancery Court including probate matters and collects delinquent taxes. Pursuant to Local Rules, probate matters require representation by an attorney.

COURT SCHEDULE:

Effective August 1, 2015, court begins at 10:00 a.m. Chancery Court no longer has docket soundings. Court cases can be scheduled with the Clerk and Master's office (423-272-8150) or the Chancellor's office (423-272-4311). All jury trials and multi-day trials **MUST** be set by the Chancellor's office. Confirmation of the court date must be sent to both offices, either by order or letter. If you have problems getting a case scheduled, please call the Clerk and Master's office to set it for a pre-trial conference. Listed below are courts dates:

December 6, 7, 20
January 10, 11, 31
February 7, 8, 21, 23
March 3, 20, 28, 30
April 10, 11, 18, 19

DATES OF INTEREST:

November 16 - National Adoption Day in Hawkins County

Circuit Court Judge Beth Boniface will hear Chancery Cases during her Circuit months on the 3rd Monday, if needed. Please contact the Clerk and Master's office if you want to set a case for her.

Passport Information

Effective March 01, 2012, the Hawkins County Chancery Court will accept passport applications on behalf of the U.S. Department of State. U.S. Citizens planning international travel may apply for their passports Monday - Friday from 9:00 AM - 3:00 PM at 100 E. Main Street, Suite 316, Rogersville, TN 37857.

We now make passport photos in our office.

For application forms, documentation required, fees and other information visit the [U.S.](#)

[Department of State Bureau of Consular Affairs](#)

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[Learn more about passports >>](#)

Staff:

L-R: Jeanette Barrett, Goldia Williams, Holly Jaynes, Chancellor Jenkins, Deanna Russell, Sheryl Foster.



Holly H. Jaynes, Clerk and Master, was appointed in October 2010 by Chancellor Thomas R. Frierson. Prior to her appointment, she served as Circuit Court Clerk for 16 years. She is married to John Jaynes, who retired from Quebecor Printing following 38 years of service. They are active members of East Rogersville Missionary Baptist Church and have two daughters, Renee (Ted) Trent and Andrea (Steve) Harbin, and five grandchildren, Tanner, Teagan and Tatum Trent and Caroline and Ella Harbin.

Holly is a member of the East TN Court Clerks' Assn., Tennessee State Court Clerk's Assn., County Officials Assn. of TN, and TN Assn. of Property Tax Professionals. She was designated a Certified Public Administrator in 1997 through the County Officials Certificate Training Program and is re-certified each year following at least 16 hours of training.

[Holly H. Jaynes, Clerk and Master](#)

Sheryl Foster, Deputy Clerk
Deanna Russell, Deputy Clerk
Goldia Williams, Deputy Clerk

Jeanette Barrett, Deputy Clerk

Contact Information:

Phone: Voice: 423-272-8150 **Fax:** 423-272-7347

[Email](#)

Hours: ☐ Monday - Friday 8:00 a.m. - 4:00 p.m.

Mail:

Hawkins County Clerk and Master
100 E. Main Street, Suite 316
Rogersville, TN 37857